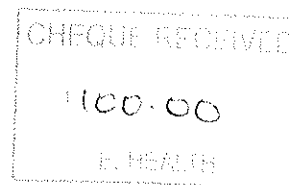




APPLICATION FOR PREMISES LICENCE APPROVAL FOR  
 ABBEY HOUSE  
 MARKET CROSS  
 MALMESBURY SN16 9AS



MAY 2010

With this covering letter please find enclosed:

1. The Application
2. Annex One of the Operating Schedule
3. The consent form of the Designated Premises Supervisor
4. DPS Personal Licence Holder Certificate
5. CRB check
6. Plan One: The Property
7. Plan Two: The Property's setting within Malmesbury
8. Plan Three: Ground Floor Plans

**Introduction:**

Abbey House is an historic house set in the midst of 5 acres of gardens on the edge of mediaeval Malmesbury's ancient hill. It is a private residence with gardens open to the public for part of the year and with approved venue status for civil marriage/civil partnership. It is nestled beside Malmesbury Abbey to one side and there are about 10 residences to the south and southeast boundaries. There are several public houses closer to most of these residences than Abbey House.

A premises licence is sought to support our approved venue status for civil marriage/civil partnership as we are increasingly asked to handle receptions following the ceremonies. Indeed the application seeks to offer as wide an opportunity as possible for a couple to celebrate their marriage on any day of the week, although in practise most will occur on Friday and Saturday with occasional weddings on a Sunday or Bank Holiday Monday.

Receptions are catered for by outside caterers, principally Dine With Style of Bath and Crown Catering of Cirencester, who erect marques in the garden to service their catering needs as we do not have, nor currently seek to have, full kitchens on site. To date these caterers have been acquiring Temporary Event Notices to allow the running of cash bars during the wedding receptions.

In these economically stretched times more couples are seeking the opportunity of including a cash bar in their wedding planning which we would like to be able to offer more often.

**Sale of alcohol:**

As couples principally hire the Belvedere for their receptions we propose that alcohol be sold from the counter that is positioned just outside the Belvedere in the Pentice under cover, but there is also a hatch into the Belvedere from the same operating space that we would open in the event of poor weather, to serve a specifically indoor event or for service after 23.00 hrs.

We therefore seek for a licence that will allow for the sale of alcohol from either the Pentice, the Belvedere, the Library or the Hall. If either the Library or Hall is required for this purpose then a temporary bar will be located in the most suitable position to avoid blocking fire exits as suits the nature of the event.

Consumption of alcohol will be restricted to the upper part of the gardens to avoid the steps and sloping paths that lead down to the river gardens and this will be managed with appropriate signage.

It is our intention to be able to sell alcohol at wedding receptions, which generally fall on Fridays and Saturdays but could in fact fall on any day in the week. The alcohol sales will only be to the invited guests of a pre-planned function.

Should the library be hired for a smaller reception then along with the Panelled Hall, these are obvious alternative areas for a bar or regulated music particularly during the winter months.

At present there is no proposal to offer alcoholic beverages through the tea room to the general garden day visitors, however at some time in the future we may wish to do this at which time the appropriate measures for alcohol storage in a secure store/chiller/cage/shed that is under lock and key, and specific staff training will be undertaken.

It is possible that on the occasion of our regular stage performance from The Bristol Old Vic Theatre School or any other troupe we may engage, we may wish to satisfy the demand from our audiences for a glass of wine during the interval or before the start of the performance but these will be as one off occasions rather than a daily occurrence.

#### **Regulated Entertainment:**

The premises licence is also sought to allow for regulated entertainment. We have been hosting a play in the garden at least once a year over the last 13 years and wish to continue to do so.

Indeed it may be that on occasion during the ten-year life of the premises licence we may decide to hold a performance of dance or music or film or a small craft festival or to offer the use of the premises for charitable fund-raising occasions. These are envisaged as one off occasions to be held from time to time.

We are considering the provision of workshops during school holidays or during the part of the season when the gardens are normally closed to the public. Such workshops would be held indoor either in our library or the Belvedere.

#### **Late Night Food:**

I am also requesting permission to offer late night food and drink for the odd wedding celebration that is required to run until 1.00 a.m. I have no wish to hire out the facilities ever beyond 1.00 a.m. preferring to finish by 23.30 pm but I seek this extra time for the very few occasions I might be willing to agree to it - I have only accepted one request so far.

the room is capable of hosting 100 people safely. The Belvedere is larger taking 130 seated and we impose a maximum of 150 to stand.

The gardens regularly attract 200 – 300 visitors on a sunny day with an exceptional 800 on one day only in the last 12 years. They do not all arrive together or remain in the gardens for the entire day (2 hours on average) and of course are coming and going throughout the day, so the highest number gathered together at any one time is considerably less and all out of doors as day visitors do not have general access into Abbey House.

100.00  
F. HEALTH

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/W  
BARBARA POLLARD  
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
ABBEY HOUSE MARKET CROSS			
Post town	MALMESBURY	Post code	SN16 9AS

Telephone number at premises (if any)	01666 827650/1
Non-domestic rateable value of premises	£

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as  
Please tick yes

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

- Please tick yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
  - I am making the application pursuant to a
    - statutory function or
    - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

<input type="checkbox"/> Mr	<input checked="" type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname <i>POLLARD</i>			First names <i>BARBARA ANN</i>		
I am 18 years old or over				<input checked="" type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post Town	<i>MALMESBURY</i>		Postcode	<i>SN16 9AS</i>	
Daytime contact telephone number		<i>01666 827650</i>			
E-mail address (optional)		<i>info@abbeyhousegardens.co.uk</i>			

**SECOND INDIVIDUAL APPLICANT** (if applicable)

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					

Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

13\* Day  
Month APRIL  
Year 2010

When do you want the premises licence to start?

AS SOON AS POSSIBLE

Month                      Day  
Year

If you wish the licence to be valid only for a limited period, when do you want it to end?

Please give a general description of the premises (please read guidance note1)  
PRIVATE RESIDENCE CONTAINING TWO ROOMS WITH APPROVAL AS A VENUE FOR CIVIL MARRIAGE/PARTNERSHIP, WITH GARDENS AROUND WHICH ARE OPEN TO THE PUBLIC FOR PART OF THE YEAR. THE 5 ACRES OF GARDENS SET THE PROPERTY APART FROM NEIGHBOURING RESIDENCES SEE GENERAL LOCATION PLAN TWO. THE APPLICATION INTENTION IS TO OFFER THE WIDEST CHOICE FOR COUPLES TO CELEBRATE THEIR MARRIAGE ANY DAY OF THE WEEK

\* PLEASE SEE COVERING LETTER AND ANNEX ONE  
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

**Please tick yes**

- |   |                                     |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A)  | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B)  | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)   | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)   | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)  | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/>            |

**Provision of entertainment facilities:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)  
(if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**



**A**

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon	14.00	23.00	<u>Please give further details here</u> (please read guidance note 3)		
Tue	17.00	23.00			
Wed	17.00	23.00	<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thur	17.00	23.00			
Fri	17.00	23.00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	17.00	23.00			
Sun	17.00	23.00			

**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon	14.00	23.00			
Tue	12.00	23.00			
Wed	17.00	23.00	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)		
Thur	17.00	23.00			
Fri	17.00	23.00			
Sat	17.00	23.00			
Sun	17.00	23.00	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	14.00	23.00	Please give further details here (please read guidance note 3) MUSIC PLAYING AT WEEKENDS AFTER 23.00 WILL ONLY OCCUR INDOORS AT AN ACCEPTABLE DECIBEL LEVEL TO AVOID NUISANCE TO NEIGHBOURING PROPERTIES	Both	<input checked="" type="checkbox"/>
Tue	17.00	23.00			
Wed	17.00	23.00	State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	17.00	23.00			
Fri	17.00	01.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5) IN THE EVENT THAT A FUND RAISER FOR A LOCAL SCHOOL OR CHARITY REQUIRES LIVE MUSIC PERFORMANCE THIS MAY BE REQUIRED IN SCHOOL HOLIDAY PERIODS EACH/ANY DAY FROM 11:00 AM		
Sat	17.00	01.00			
Sun	17.00	01.00			

\* PLEASE SEE ANNEX ONE

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	14.00	23.00	Please give further details here (please read guidance note 3) <i>RECORDED MUSIC PLAYING AFTER 23.00 AT WEEKENDS WILL ONLY BE INDOORS AND AT AN ACCEPTABLE DECIBEL LEVEL TO AVOID NUISANCE TO NEIGHBOURING PROPERTIES</i>	Both	<input checked="" type="checkbox"/>
Tue	17.00	23.00			
Wed	17.00	23.00	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur	17.00	23.00			
Fri	17.00	01.00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	17.00	01.00			
Sun	17.00	01.00			

**G**

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon	14.00	23.00	<b>Please give further details here</b> (please read guidance note 3)		
Tue	17.00	23.00			
Wed	17.00	23.00	<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Thur	17.00	23.00			
Fri	11:00	23:00	<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 5)  IF AN OPPORTUNITY ARISES DURING A SCHOOL HOLIDAY TO ALLOW A PERFORMANCE OF DANCE THIS MAY BE REQUIRED TO START ANYTIME FROM 11:00 EACH/ANY DAY		
Sat	11:00	23:00			
Sun	11:00	23:00			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p> <p>FASHION SHOW , POETRY READING , STORYTELLING</p>		
Day	Start	Finish	<p><b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)</p>	Indoors	<input checked="" type="checkbox"/>
Mon	14:00	23:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	14:00	23:00	<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed	14:00	23:00			
Thur	14:00	23:00	<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Fri	14:00	23:00			
Sat	11:00	23:00	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sun	11:00	23:00			

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the facilities for making music you will be providing</b>  WORKSHOP OPPORTUNITY FOR UP TO 30 PARTICIPANTS			
			<b>Will the facilities for making music be indoors or outdoors or both – please tick</b> (please read guidance note 2)			Indoors
			Outdoors			<input type="checkbox"/>
			Both			<input checked="" type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)			
Mon	11.00	23.00	AN INDOOR EVENT FOR THE LIBRARY OR BELVEDERE UNLESS THE WEATHER ALLOWS AN OUTDOOR OPPORTUNITY			
Tue	11.00	23.00				
Wed	11.00	23.00	<b>State any seasonal variations for the provision of facilities for making music</b> (please read guidance note 4)			
Thur	11.00	23.00				
Fri	11.00	23.00	<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)			
Sat	11.00	23.00				
Sun	11.00	23.00				

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	Indoors	Outdoors	Both
			A WORKSHOP OPPORTUNITY FOR UP TO 30 PARTICIPANTS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
				Please give a description of the facilities for dancing you will be providing		
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon	11.00	23.00	MOST LIKELY TO BE AN INDOOR EVENT TO BE HELD IN THE LIBRARY OR BELVEDERE UNLESS THE WEATHER ALLOWS OUTDOORS			
Tue	11.00	23.00				
Wed	11.00	23.00	State any seasonal variations for providing dancing facilities (please read guidance note 4)			
Thur	11.00	23.00	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)			
Fri	11.00	23.00				
Sat	11.00	23.00				
Sun	11.00	23.00				



**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	11.00	23.00	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)  WEEKEND SUPPLY OF ALCOHOL FOR CONSUMPTION ON OR OFF THE PREMISES WILL ONLY TAKE PLACE INDOORS AFTER 23.00 TO AVOID NUISANCE TO NEIGHBOURING RESIDENCES		
Tue	11.00	23.00			
Wed	11.00	23.00			
Thur	11.00	23.00	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	11.00	01.00			
Sat	11.00	01.00			
Sun	11.00	01.00			

amended to on Sales only on application 20/1/10 Lvt.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name		BARBARA POLLARD	
Address			
THE ABBEY HOUSE MARKET CROSS MALMESBURY WILTSHIRE			
Postcode	SN16 9AS		
Personal Licence number (if known)		<del>1003048444</del> LN/005235	
Issuing licensing authority (if known)		WILTSHIRE COUNCIL	

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE PROPOSED

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	11:00	17:30	OUR GENERAL OPEN HOURS TO THE PUBLIC VISITING THE GARDENS ARE 11:00 - 17:30 BUT GUESTS ARRIVING ON FUNCTION DAYS MAY ACCESS THE PROPERTY FROM 9:00 TO 1:00 LATEST DEPENDING ON THE FUNCTION
Tue	11:00	17:30	
Wed	11:00	17:30	
Thur	11:00	17:30	
Fri	11:00	17:30	
Sat	11:00	17:30	
Sun	11:00	17:30	
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

## GENERAL

STAFF TRAINING WILL BE UNDERTAKEN SO THAT ALL ARE FULLY AWARE OF OUR POLICY AND OBJECTIVES.

IF ANY OF THE OBJECTIVES LOOK UNLIKELY TO BE MET IN A SIMPLE CIVILISED MANNER AND ANY BEHAVIOUR LOOKS LIKELY TO GET OUT OF CONTROL WE WILL CLOSE DOWN THE EVENT

### b) The prevention of crime and disorder

AT THE FIRST SIGN OF ANY CRIME OR DISORDER WE WILL CALL THE POLICE. IF SOMEONE HAS HAD TOO MUCH TO DRINK IN MY OPINION AS D.P.S. OR THAT OF THE RECORDED DELEGATED OFFICER THEN SAID INDIVIDUAL WILL NOT BE SERVED. IF THERE IS ANY DISORDERLY CONDUCT THE INDIVIDUAL WILL BE ASKED TO LEAVE AND IF THEY WILL NOT LEAVE WE WILL CALL THE POLICE.

### c) Public safety

ALTHOUGH THE 'CONSUMABLE' AREA COULD BE ANY PART OF THE 5 ACRE GARDENS WE WILL PUT UP NOTICES TO REQUIRE GLASSES BE KEPT WITHIN THE BOUNDARIES OF THE UPPER GARDEN OUTLINED IN PURPLE ON PLAN ONE TO AVOID POTENTIAL HAZARD FROM SLOPING PATHWAYS IN THE RIVER GARDENS. GUESTS HEADING FOR THE PUBLIC CAR PARK WILL BE SUPERVISED ON ABBEY STEPS.

### d) The prevention of public nuisance

GUESTS ATTENDING FUNCTIONS OR PARTICIPANTS TO EVENTS WILL BE ASKED TO RESPECT THE NEEDS OF NEIGHBOURING PROPERTIES WHEN LEAVING THE PREMISES. POSTERS WILL BE SET UP AT THE EXIT POINTS TO RE-INFORCE THE MESSAGE. IN THE CASE OF A LATE NIGHT FUNCTION WHERE GUESTS LEAVE AFTER 11:30 STAFF WILL MAN THE GATES TO ENSURE ORDERLY DEPARTURE.

### e) The protection of children from harm

AS D.P.S. I WILL REQUIRE THAT ANYONE WHO APPEARS UNDER AGE 21 YRS WILL BE ASKED TO PRODUCE PHOTO I.D. TO COMPLY WITH THE LAW. ZERO TOLERANCE NO I.D. NO SERVICE. COUPLES ENGAGING OUR SERVICES FOR A WEDDING RECEPTION WILL BE ADVISED THAT CHILDREN MAY NOT BE SERVED ALCOHOL OR CONSUME ALCOHOL WHILST ON OUR PREMISES

Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and

- others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (See guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	<i>D Pollard</i>
Date	13/4/2010
Capacity	APPLICANT

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent.** (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 13)

Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

**Notes for Guidance**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

## ANNEX ONE OF THE OPERATING SCHEDULE

NB: It is the intention of the application to give as wide an opportunity as possible for couples to celebrate their marriage on any day of the week, although in practise the majority are most likely to occur on Fridays or Saturdays, occasionally on a Sunday or possibly a Bank Holiday Monday.

It is not the intention of the application to allow music performances to take place more than occasionally outside of a pre-booked wedding reception.

### **Public Nuisance**

As DPS I will be monitoring the noise level when regulated entertainment is being provided.

1. Where noise is found to be at a level likely to cause disturbance to neighbouring residences, immediate steps will be taken to reduce it.
2. All windows will be kept closed while regulated entertainment is being provided.
3. Subject to fire/safety legislation, all doors and windows will be closed by 23.00 hrs except to allow ingress/egress.

**Consent of individual to being specified as premises supervisor**

BARBARA ANN HAWORTH-POLLARD

[full name of prospective premises supervisor]

of THE ABBEY HOUSE  
MARKET CROSS  
MALMESBURY  
WILTSHIRE SN16 9AS

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISES LICENCE

[type of application]

by

BARBARA ANN HAWORTH-POLLARD

[name of applicant]

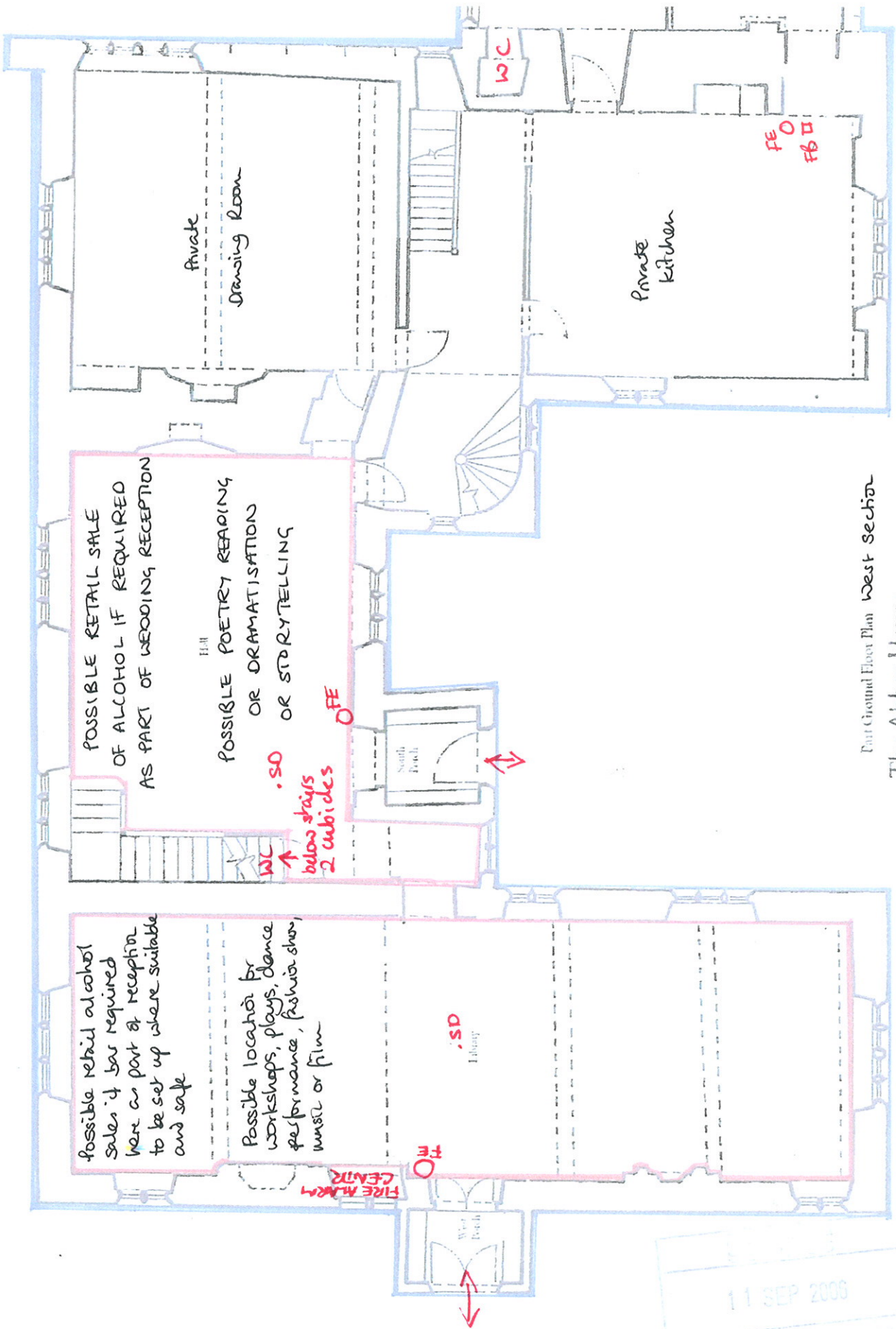
relating to a premises licence

[number of existing licence, if any]

for

THE ABBEY HOUSE  
MARKET CROSS  
MALMESBURY  
WILTSHIRE SN16 9AS

[name and address of premises to which the application relates]



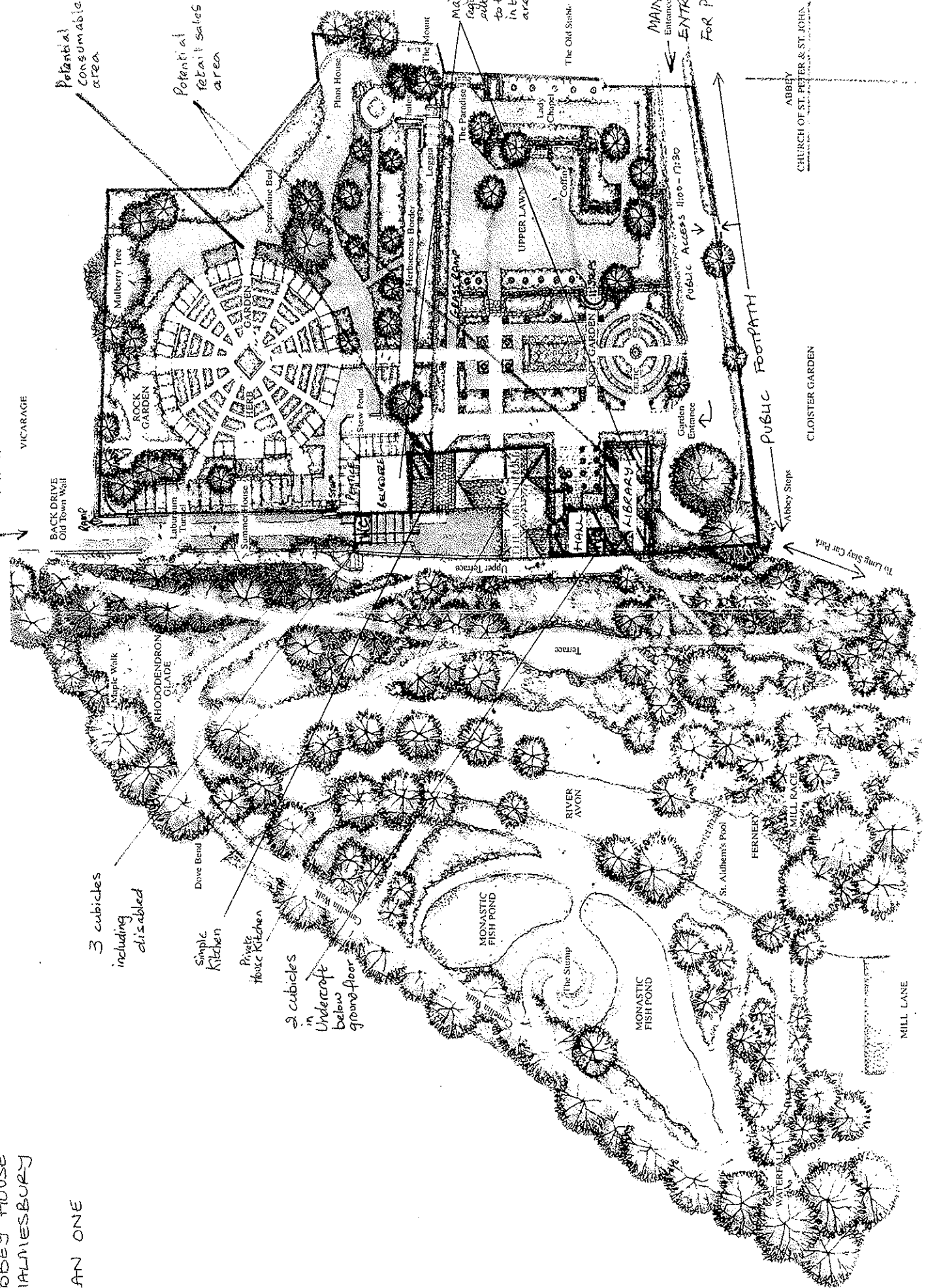
Part Ground Floor Plan West Section  
 The Abbey House  
 Malmesbury



ABBAY HOUSE  
MALMESBURY

PLAN ONE

PRIVATE SECONDARY ACCESS



Potential consumable area  
Potential retail sales area

Majority of refurbishment completed to take place in these indoor areas

MAIN ENTRANCE  
TOWN CENTRE  
ENTRANCE FOR PUBLIC

3 cubicles including disabled

Simple Kitchen  
Private House Kitchen

2 cubicles in Undercroft below ground floor

ABBAY CHURCH OF ST. PETER & ST. JOHN

CLOISTER GARDEN

PUBLIC FOOTPATH

To Long Stay Car Park

MILL LANE